



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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FORT BELVOIR, VIRGINIA 22060-6221**

PROCLTR 2019-

MEMORANDUM FOR PROCLTR DISTRIBUTION LIST

SUBJECT: Strategic Solution Analysis Reviews (Defense Logistics Acquisition Directive (DLAD) 1.690-3, 1.690.5)

This procurement letter (PROCLTR) issues new policies at 1.690-3, Strategic Solution Analysis Reviews, and 1.690-5, Business Case Analysis (BCA).

DLA formed a National Stock Number (NSN) Management Tiger Team, with representatives from the Major Subordinate Commands (MSCs), J3, J7, and J8, to develop a systemic solution to facilitate NSN transfer decisions. The Team concluded that NSN transfer decisions are a by-product of larger decisions on whether to pursue strategic solutions for sustainment strategies. They also concluded that DLA lacks a structured process for these larger decisions, especially those impacting multiple MSCs. The Team recommends the use of a standardized document, the Strategic Solution Analysis template, as a tool to facilitate these decisions, and that the template be completed up front during development of the sustainment strategy.

Based on these recommendations, collectively J3 and J7 leadership direct the MSCs to use the Strategic Solution Analysis template at <https://dlamil.dps.mil/sites/Acquisition/Shared%20Documents/Acquisition%20Home%20Page/Template%20-%20Strategic%20Solution%20Analysis%2020180913.docx> when analyzing and recommending strategic solutions for sustainment strategies that would impact multiple MSCs. The MSCs shall complete the Strategic Solution Analysis template during the requirement development phase and prior to approval of the acquisition strategy. The MSC who is leading the strategic solution shall conduct the analysis, coordinate with the other MSCs, and obtain approval from the Enterprise Operations Planning Council prior to approval of the acquisition strategy. These actions will provide DLA and the MSCs the needed transparency of strategic solutions and any resulting NSN transfers. The new policy at 1.690-3 implements these requirements. The Strategic Solution Analysis template is in addition to the requirements of DLAI 5010.06, "Business Case Analysis," in accordance with 1.690-5.

The new policy at 1.690-5 directs procuring organizations to conduct appropriate cost analyses to validate the acquisition strategy, including cost-benefit analyses; revalidate any BCA prior to each change in the acquisition strategy or every five years, whichever occurs first; and include in BCAs for services an independent government cost estimate (IGCE) in accordance with guidance at https://www.acq.osd.mil/dpap/sa/Policies/docs/DoD_IGCE_for_SA_Handbook.pdf.

This PROCLTR is effective immediately. This PROCLTR revises the DLAD as stated in the attachment, which takes precedence over the published DLAD until this revision is incorporated in the published version. Please ensure widest distribution of this PROCLTR to your acquisition workforce, and include the information in your training materials. The point of contact is Patricia Moody, DLA Acquisition Compliance, Policy and Pricing Division, J72, (571) 767-9331, DSN (392) 767-9331, or email: patricia.moody@dla.mil.

MATTHEW R. BEEBE
Director, DLA Acquisition

Attachment:
As stated

DEFENSE LOGISTICS ACQUISITION DIRECTIVE

CONFORMED COPY

PART 1 – FEDERAL ACQUISITION REGULATIONS SYSTEM

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- 1.690-2 Portfolio reviews.
- 1.690-3 Strategic solution analysis reviews.
- 1.690-4 Strategic contract (STRATCON) oversight.
- 1.690-5 Business case analysis (BCA).

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SUBPART 1.6 – CAREER DEVELOPMENT, CONTRACTING AUTHORITY AND RESPONSIBILITIES

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1.690-3 Strategic solution analysis reviews.

(a) Major Subordinate Commands (MSCs) shall use the Strategic Solution Analysis Template, at <https://dlamil.dps.mil/sites/Acquisition/Shared%20Documents/Acquisition%20Home%20Page/Template%20-%20Strategic%20Solution%20Analysis%2020180913.docx> when analyzing and recommending strategic solutions for sustainment strategies that would impact multiple MSCs.

(b) MSCs shall complete the Strategic Solution Analysis Template during the requirement development phase and before completing the acquisition strategy.

(c) The MSC who is putting together the Long Term Contract package will lead the strategic solution and will conduct the analysis in coordination with the other MSCs, and obtain approval of the proposed strategic solution from the Enterprise Operations Planning Council before completing the acquisition strategy.

(d) Completion of the Strategic Solution Analysis Template is in addition to the requirements of DLAI 5010.06, “Business Case Analysis” (see 1.690-5).

1.690-4 Strategic contract (STRATCON) oversight.

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1.690-5 Business case analysis (BCA)

In accordance with DLAI 5010.06, Business Case Analysis, and Office of Management and Budget Circular A-94, procuring organizations shall—

(a) Conduct appropriate BCAs to validate acquisition strategies for procurements subject to the BCA requirements in DLAI 5010.06, including cost-benefit analyses.

(b) Revalidate any BCA performed in support of the acquisition strategy prior to each change in the acquisition strategy or every five years, whichever occurs first.

(c) Include in BCAs for services an independent government cost estimate (IGCE) in accordance with guidance at https://www.acq.osd.mil/dpap/sa/Policies/docs/DoD_IGCE_for_SA_Handbook.pdf.

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- 1.690 Contract clearance and oversight.
- 1.690-1 Establishment of clearance approval authority.
- 1.690-2 Portfolio reviews.
- 1.690-3 [Strategic solution analysis reviews.]
- 1.690-3[4] Strategic contract (STRATCON) oversight.
- [1.690-5 Business case analysis (BCA).]

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SUBPART 1.6 – CAREER DEVELOPMENT, CONTRACTING AUTHORITY AND RESPONSIBILITIES

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[1.690-3 Strategic solution analysis reviews.

(a) Major Subordinate Commands (MSCs) shall use the Strategic Solution Analysis Template, at <https://dlamil.dps.mil/sites/Acquisition/Shared%20Documents/Acquisition%20Home%20Page/Templates%20-%20Strategic%20Solution%20Analysis%2020180913.docx> when analyzing and recommending strategic solutions, for sustainment strategies, that would impact multiple MSCs.

(b) MSCs shall complete the Strategic Solution Analysis Template during the requirement development phase and prior to approval of the acquisition strategy.

(c) The MSC who is leading the strategic solution to conduct the analysis shall coordinate with the other MSCs, and obtain approval from the Enterprise Operations Planning Council prior to approval of the acquisition strategy.

(d) The Strategic Solution Analysis is in addition to the requirements of DLAI 5010.06, “Business Case Analysis” (see 1.690-5).]

1.690-3[4] Strategic contract (STRATCON) oversight.

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[1.690-5 Business case analysis (BCA).

In accordance with DLAI 5010.06, Business Case Analysis, and Office of Management and Budget Circular A-94, procuring organizations shall—

(a) Conduct appropriate cost analyses to validate the acquisition strategy, including cost-benefit analyses.

(b) Revalidate any BCA performed in support of the acquisition strategy prior to each change in the acquisition strategy or every five years, whichever occurs first.

(c) Include in BCAs for services an independent government cost estimate (IGCE) in accordance with guidance at [https://www.acq.osd.mil/dpap/sa/Policies/docs/DoD IGCE for SA Handbook.pdf](https://www.acq.osd.mil/dpap/sa/Policies/docs/DoD_IGCE_for_SA_Handbook.pdf).]

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