



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6221**

PROCLTR 2019-

MEMORANDUM FOR PROCLTR DISTRIBUTION LIST

SUBJECT: Federal Aviation Administration (FAA) Certified Parts (Defense Logistics Acquisition Directive (DLAD) Subpart 11.92)

This procurement policy letter (PROCLTR) updates policies regarding acquisitions of FAA certified parts.

- a. New policy at 11.9201 identifies the Voluntary Industrial Distributor Accreditation Program Database as the location on the Aviation Supplier Association (ASA) website that lists FAA-approved dealers/distributors.
- b. New terms in procurement note L32, Federal Aviation Administration (FAA) Certified Parts, permit dealers/distributors to maintain their accreditation under FAA Advisory Circular (AC) 00-56A, in lieu of FAA AC 00-56B, until their accreditation expires, is superseded upon renewal, or is cancelled or removed by the accreditation organization.
- c. New policy at 11.9202, Acquisition of FAA Certified Parts for Depot Level Repairable (DLR) Items, identifies the Acquisition Method Code/Acquisition Method Suffix Code Screening Analysis Worksheet Report generated by Oracle as another source of technical requirements.
- d. Revisions in procurement note M10, Federal Aviation Administration (FAA) Certified Parts – Shipment Documentation Requirements, correct the titles of FAA Form 8130-3, Airworthiness Approval Tag, and Transport Canada Civil Aviation (TCCA) Form One, Authorized Release Certificate Form One.
- e. Revised terms in procurement note C22, Federal Aviation Administration (FAA) Certified Parts – Depot Level Repairable (DLR) Items, inform ineligible offerors the Government will consider Source Approval Requests for future awards only.

This PROCLTR is effective immediately. This PROCLTR revises the DLAD as stated in the attachment, which takes precedence over the published DLAD until the revision is incorporated in the published version. Please ensure widest distribution of this PROCLTR to your acquisition workforce, and include the information in your training materials. The DLA Acquisition Compliance, Policy and Pricing Division point of contact is Patricia Moody, J72, (571) 767-9331, DSN (392) 767-9331, or email: patricia.moody@dla.mil.

MATTHEW R. BEEBE
Director, DLA Acquisition

Attachment
As stated

DEFENSE LOGISTICS ACQUISITION DIRECTIVE

CONFORMED COPY

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SUBPART 11.92 – FEDERAL AVIATION ADMINISTRATION (FAA) CERTIFIED PARTS

11.9201 Acquisition of FAA certified parts for consumable items.

11.9202 Acquisition of FAA certified parts for Depot Level Repairables (DLR) items.

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SUBPART 11.92 – FEDERAL AVIATION ADMINISTRATION (FAA) CERTIFIED PARTS

11.9201 Acquisition of FAA certified parts for consumable items.

(a) When special procedure code “46” applies to a consumable item, the contracting officer shall acquire only FAA certified parts.

(b) The contracting officer shall—

(1) For manufacturers, check the Enterprise Business System Approved Manufacturer’s Parts List to confirm a manufacturer is FAA-approved, and document the contract file prior to award.

(2)(i) For dealers/distributors, check the Aviation Supplier Association (ASA) website at <http://www.aviationsuppliers.org/FAA-AC00-56> for the “Voluntary Industrial Distributor Accreditation Program Database” to confirm a dealer/distributor is FAA-approved. If so, print a screenshot as evidence the offeror is eligible for award; or,

(ii) For dealers/distributors not currently FAA-approved, require submission of traceability documentation meeting the requirements in procurement note L32, paragraph (2)(b). Ensure dealers/distributors provide documentation for the organizations listed in procurement note L32, paragraph (2)(b) (ii) to demonstrate they have a satisfactory quality system.

(c) Contracting officers shall include procurement note L32 in all solicitations for items that require FAA certification.

L32 Federal Aviation Administration (FAA) Certified Parts (XXX 2018)

(1) This item must be produced by an FAA-approved manufacturer. Material shall be new, unused, and not previously owned by the Government. To be considered for award, the offeror shall submit with its offer sufficient documentation, referencing the solicitation number in the title, to demonstrate it has one or more of the following FAA approvals/designations:

(a) Manufacturers: Production Certificate Holder; Part Manufacturer Approval; Technical Standard Order Approval; and/or Direct Ship Authority.

(b) Dealers/distributors: FAA Advisory Circular (AC) 00-56B accreditation; or FAA AC 00-56A accreditation until their accreditation expires, is superseded upon renewal, or is cancelled or removed by the accreditation organization.

(2) Dealers/distributors asserting compliance with FAA AC 00-56A or FAA AC 00-56B must—

(a) Be listed on the Voluntary Industrial Distributor Accreditation Program Database at <http://www.aviationsuppliers.org/FAA-AC00-56>, which is maintained by the Aviation Suppliers Association (ASA) for the FAA; or

(b) Provide with their offer traceability and system quality documentation, referencing the solicitation number in the title, that demonstrates the following:

(i) Unbroken chain of traceability, by lot and batch number or by serial number, from the original FAA-approved manufacturer through all entities that either purchased, received, stored, and/or redistributed the item(s); and

(ii) Quality system, for distributors of civil aeronautical parts, accredited by one or more of the following organizations:

Quality System Standards Organization	Acceptable Quality System Standard (current revision required)	Title	Accreditation Organization
Aviation Suppliers Association (ASA)	ASA-100	Quality System Standard	List maintained, by ASA, at: www.aviationsuppliers.org
Transonic Aviation Consultants	TAC-2000	Aeronautical Parts Distributor Quality Assurance Standard	List maintained by Transonic Aviation Consultants www.transonicaviation.com
International Organization for Standardization (ISO)	ISO-9001	Quality Management Systems Requirements	Certification bodies accredited by International Accreditation Forum (IAF) accreditation body signatories (www.iaf.nu)
International Aerospace Quality Group (IAQG)	AS9100, AS9110, and AS9120 (EN9100, EN9110, and EN9120)	Quality Management Systems	List of organizations (certification bodies) is maintained on IAQG Online Aerospace Supplier Information System (OASIS) database website (www.sae.org/?PORTAL_CODE=IAQG)

(d) Contracting officers shall include procurement note M10 in all awards for consumable items that must be produced by an FAA-approved manufacturer.

M10 Federal Aviation Administration (FAA) Certified Parts – Shipment Documentation Requirements (XXX 2018)

(1) The contractor shall furnish acceptable documentation with each shipment demonstrating appropriate certification of the item. Acceptable documentation is one of the following:

- (a) FAA Form 8130-3, Airworthiness Approval Tag;
- (b) Certificate of Conformance with information equivalent to information on FAA Form 8130-3, and compliant with the Contract Deliverables Requirements List;
- (c) European Aviation Safety Agency (EASA) Form 1, Authorized Release Certificate; or
- (d) Transport Canada Civil Aviation (TCCA) Form One, Authorized Release Certificate Form One.

(2) The contractor shall provide with each shipment documentation that includes a statement confirming all items in the shipment are new, unused, and meet contract requirements.

(3) For each quantity unit pack (QUP) equal to each unit of issue, the contractor shall provide a copy of the documentation described in paragraph (1) of this procurement note M10. The contractor shall package the documentation with the material prior to shipment. If the material is manufactured in different lots, the contractor shall provide the documentation for each lot.

(4) The contractor shall indicate on the marking/labels that the appropriate documentation applies and is included inside the package. The contractor shall place marking/labels on the outside of the packaging.

11.9202 Acquisition of FAA certified parts for Depot Level Repairable (DLR) items.

(a) The contracting officer shall acquire FAA certified parts for DLR items based on the requiring activity's requirements and acceptable sources, as stated in documentation that accompanies the purchase request and in the following:

(1) Air Force Materiel Command (AFMC) Form 761, Acquisition Method Code (AMC)/ Acquisition Method Suffix Code (AMSC) Screening Analysis Worksheet (SAW); and the current version of the Purchase Request Process System generated Oracle Report entitled "AMC/AMSC SAW Report." They contain the basic item description and information; screening and/or evaluation remarks; AMC/AMSC codes; testing, inspection, and acceptance requirements; and miscellaneous spares information. The requirement for FAA certification is stated in the "Remarks" Subsection of the "Screening/Evaluation/Remarks" Section.

(2) AFMC Form 807, Recommended Quality Assurance Provisions and Special Inspection Requirements, which contains special inspection requirements and/or instructions for the procurement of FAA certified parts.

(b) Offerors not listed on the AFMC forms must provide a Source Approval Request (SAR) to the contracting officer to be considered for future awards. The contracting officer shall submit the SAR to the product specialist. The product specialist will facilitate the processing of the SAR with the requiring activity.

(c) Government surplus material is not acceptable for FAA certified parts. The contractor shall furnish only new, unused material.

(d) Contracting officers shall include procurement note C22 in all solicitations and awards when procuring FAA certified parts for DLR items.

C22 Federal Aviation Administration (FAA) Certified Parts – Depot Level Repairable (DLR) Items (XXX 2018)

Offerors not identified by the requiring activity as an acceptable source are ineligible for award. To be considered for future awards, ineligible offerors must submit to the contracting officer a Source Approval Request, which must be approved by the requiring activity.

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**PART 11 – DESCRIBING AGENCY NEEDS
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SUBPART 11.92 – FEDERAL AVIATION ADMINISTRATION (FAA) CERTIFIED PARTS

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11.9202 Acquisition of FAA [c]Certified [parts for] Depot Level Repairables (DLRs) [items].

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SUBPART 11.92 – FEDERAL AVIATION ADMINISTRATION (FAA) CERTIFIED PARTS

11.9201 Acquisition of FAA certified parts for consumable items.

(a) When special procedure code "46" applies to a consumable item, the contracting officer shall acquire only FAA certified parts.

(b) The contracting officer shall—

(1) [For manufacturers, c]Check the E[nterprise] B[usiness] S[ystem] Approved Manufacturer's

Parts List (AMPL) to **[confirm]** ensure a manufacturer is FAA-approved, and document the contract file prior to award.

(2)(i) **[For dealers/distributors, c]** Check the **[Aviation Supplier Association (ASA)]** FAA website **[at]** <http://www.aviationsuppliers.org/FAA-AC00-56> **[for the “Voluntary Industrial Distributor Accreditation Program Database”]** to **[confirm]** ensure a dealer/distributor is FAA-approved. If so, print a screenshot as evidence the offeror is eligible for award—**[; or,]**

(ii) **[For]** Require dealers/distributors that are not currently FAA-approved**[, require submission of]** to provide traceability documentation meeting the requirements in **[procurement note]** L32, paragraph (2)(**[b]**)**[a]**. Ensure dealers/distributors provide documentation for the organizations listed in procurement note L32, paragraph (2)(b)(**[ii]**) to demonstrate they have a satisfactory quality system.

(c) Contracting officers shall include procurement note L32 in all solicitations for items that require FAA certification.

L32 Federal Aviation Administration (FAA) Certified Parts (~~[XXX]~~ JUN 2018)

(1) This item **[must]** ~~is required~~ to be produced by an FAA-approved manufacturer. Material shall be new, unused, and not previously owned by the Government. To be considered for award, the offeror shall submit with its offer sufficient documentation**[, referencing the solicitation number in the title,]** to demonstrate it has one or more of the **[following]** FAA approvals/designations~~[:]~~ identified below. ~~(The contractor shall reference the solicitation number in the title of the document.)~~

(a) Manufacturers: Production Certificate Holder; Part Manufacturer Approval; Technical Standard Order Approval; **[and/or]** Direct Ship Authority.

(b) ~~[Dealers/d]~~Distributors: ~~Accreditation to~~ FAA **[Advisory Circular (JAC)]** 00-56B **[accreditation; or FAA AC 00-56A accreditation until their accreditation expires, is superseded upon renewal, or is cancelled or removed by the accreditation organization].**

(2) Dealers/distributors asserting compliance with **[FAA AC 00-56A or]** FAA AC 00-56B must~~—~~

(a) **Be listed** on the listing of FAA AC 00-56B **[Voluntary Industrial Distributor Accreditation Program Database at <http://www.aviationsuppliers.org/FAA-AC00-56>, which is]** ~~Accredited~~ Companies maintained by the Aviation Suppliers Association **[(ASA)]** for the FAA~~;~~ **or**

(b) Provide with their offer the following **[traceability and system quality]** documentation**[, referencing the solicitation number in the title, that demonstrates the following:]**~~(The offeror shall reference the solicitation number in the title of the document.)~~

(i) ~~Traceability:~~ Offerors shall provide an **[U]**nbroken chain of traceability~~[:]~~ by lot and batch number or by serial number~~[:]~~ from the original FAA-approved manufacturer through all entities that **[either]** purchased, received, stored, **[and/or]** redistributed the item~~[(s); and] from point of manufacturer.~~

(bii) ~~Quality System:~~ Offerors shall provide documentation demonstrating they have a quality system~~[:]~~ for distributors of civil aeronautical parts, that is accredited by one or more of the **[following]** organizations~~[:]~~ identified below.

Quality System Standards Organization	Acceptable Quality System Standard (current revision required)	Title	Accreditation Organization
Aviation Suppliers Association (ASA)	ASA-100	Quality System Standard	List maintained, by ASA, at: www.aviationsuppliers.org
Transonic	TAC-2000	Aeronautical	List maintained by Transonic Aviation

Aviation Consultants		Parts Distributor Quality Assurance Standard	Consultants www.transonicaviation.com
International Organization for Standardization (ISO)	ISO-9001	Quality Management Systems Requirements	Certification bodies accredited by International Accreditation Forum (IAF) accreditation body signatories (www.iaf.nu)
International Aerospace Quality Group (IAQG)	AS9100, AS9110, and AS9120 (EN9100, EN9110, and EN9120)	Quality Management Systems	List of organizations (certification bodies) is maintained on IAQG Online Aerospace Supplier Information System (OASIS) database website (www.sae.org/?PORTAL_CODE=IAQG)

(d) Contracting officers shall include procurement note M10 in all awards for consumable items that must be produced by an FAA-approved manufacturer.

M10 Federal Aviation Administration (FAA) Certified Parts – Shipment Documentation Requirements ([XXX] JUN 2018)

(1) The contractor shall furnish acceptable documentation with each shipment demonstrating appropriate certification of the item. Acceptable documentation is one of the following:

- (a) FAA [Form] 8130-3, ~~Authorized Release Certificate~~; (b) Airworthiness Approval Tag;
- (b) ~~Airworthiness Approval Tag~~;
- (c) Certificate of Conformance (CoC) with information equivalent to [information on] an FAA [Form] 8130-3, [and compliant] in compliance with the [Contract Deliverables Requirements List] CDRL;
- (c) European Aviation Safety Agency (EASA) Form 1, Authorized Release Certificate; or
- (d) Transport Canada Civil Aviation (TCCA) Form One, Authorized Release Certificate [Form One].

(2) The contractor shall [provide] furnish with each shipment documentation that includes a statement confirming that all items in the shipment are new, unused, and meet contract requirements.

(3) For each quantity unit pack (QUP) equal to each unit of issue, the contractor shall provide a copy of the documentation described in paragraph (1) of this procurement note [M10]. The contractor shall package the documentation with the material prior to shipment. If the material is manufactured in different lots, the contractor shall provide the documentation for each lot.

(4) ~~The contractor shall place marking/labels on the outside of the packaging.~~ The contractor shall indicate on the marking/labels that the appropriate documentation applies [and is] as included inside the package. [The contractor shall place marking/labels on the outside of the packaging.]

11.9202 Acquisition of FAA [c]Certified [parts for] Depot Level Repairables (DLRs) [items].

(a) The contracting officer shall acquire FAA certified parts for DLRs [items] based on the requiring activity's requirements [and acceptable sources, as] stated in documentation that accompanies the purchase request [and in the following]:

- (1) [Air Force Materiel Command (AFMC) Form 761, Acquisition Method Code (AMC)/ Acquisition Method Suffix Code (AMSC)] Screening Analysis Worksheet (SAW)[; and the current version of the Purchase Request Process System generated Oracle Report entitled "AMC/AMSC SAW Report."]-or Form 761[They contain] Includes the basic item or Form 761: Includes the basic item description and information[;]; screening [and/or evaluation] remarks[;]; AMC/AMSC codes[;]; testing

requirements, and inspection[,] and acceptance requirements[, and miscellaneous spares information].
[The] A requirement for FAA certification [is] will be stated in the [“R]emarks[” Sub]section [of the
“Screening/Evaluation/Remarks” Section.

(2) [AFMC] Form 807, Recommended Quality Assurance Provisions and Special Inspection:
[Requirements, which contains] Provides any special inspection [requirements and/or instructions]
procedures for [the] procurement of an FAA [certified parts] item.

(b) Offerors not listed on the above-[AFMC] forms must provide a Source Approval Request (SAR) [to
the contracting officer] if they desire to be considered for the current or future awards. The contracting
officer shall submit the SAR to the product specialist. [The product specialist will facilitate the
processing of the SAR with the requiring activity.]

(c) Government surplus material is not acceptable for FAA certified parts. The contractor shall furnish
only new, unused material.

(d) Contracting officers shall include procurement note C22 in all solicitations and awards when
procuring FAA certified parts for DLRs [items].

C22 Federal Aviation Administration (FAA) Certified Parts – Depot Level Repairables (DLRs)
[Items] ([XXX] JUN 2018)

Offerors that are not identified by the requiring activity as an acceptable source are ineligible for award.
[To be considered for future awards, ineligible o] Offerors that are ineligible for award pursuant to this
note may [must] submit [to the contracting officer] a [S]source [A]approval [R]request[, which must
be approved] to the contracting officer for this procurement for consideration by the requiring activity.

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