

## 9.106-2 Requests for preaward surveys.

The contracting officer's request to the surveying activity (Preaward Survey of Prospective Contractor (General), [SF 1403](#)) shall-

- (a) Identify additional factors about which information is needed;
- (b) Include the complete solicitation package (unless it has previously been furnished), and any information indicating prior unsatisfactory performance by the prospective contractor;
- (c) State whether the contracting office will participate in the survey;
- (d) Specify the date by which the report is required. This date should be consistent with the scope of the survey requested and normally shall allow at least 7 working days to conduct the survey; and
- (e) When appropriate, limit the scope of the survey.

**Parent topic:** [9.106 Preaward surveys.](#)