# **Subpart 513.1 - Procedures**

Parent topic: Part 513 - Simplified Acquisition Procedures

### **513.101** General.

See <u>subpart 504.70</u> for guidance on identifying and mitigating supply chain risks.

## **513.106** [Reserved]

### **513.106-1 Soliciting competition.**

(a) *Usage*. The term "urgency", as used in FAR 13.106-1, includes situations which, if not corrected immediately, will result in unnecessary expenditure of funds, property damage, personal injury, or interruption of agency functions.

#### 513.106-3 Award and documentation.

File documentation and retention. Contracting officers may use <u>GSA Form 2010</u>, Small Purchase Tabulation Source List/Abstract, to document written and oral quotations. If a lower-priced offer was not evaluated, the contracting officer should document the basis for its rejection, *e.g.*, offeror is debarred or suspended, offer is not responsive to the requirement, offer is a large business (and the acquisition is set aside).